

Wilsons Auctions Property Registration Form – Please tick your preferred method of bidding

- In person (please complete sections 1, 2 & 5)
 Online (please complete sections 1, 2, 3 & 5)
 Written bid (please complete sections 1, 2, 4 & 5)
 Phone bid (please complete sections 1, 2, 4 & 5)

Section 1 – Registered Bidder & Solicitor Details		SALE Number	BUYER Number
Please stipulate if your purchase is being made on behalf of a company to facilitate invoicing, ID & utility bill requirements.			
	REGISTERED BIDDER	SOLICITOR DETAILS	
Full Name			
And/or Company Name			
Address			
Postcode			
Telephone No.			
Email Address			

Section 2 – Payment Method & Authorisation

CARD AUTHORISATION Tick as relevant your preferred method of payment (please complete to facilitate deposit or full payment)

Debit Card
 Credit Card
 Expiry Date
 CVV No.

Card Number

I, the cardholder, authorise Wilsons Auctions to debit (£ / €) _____ from my Debit / Credit Card ending ____ (Last 4 digits)

Section 3 – Online Bidding

Online bidding can be arranged upon receipt of a completed Registration Form and Photo ID. Thereafter all you require is a PC, phone or tablet with a broadband connection to the internet. Username, Password and LiveBid link will be emailed to you accordingly. Please ensure registration is completed 24hrs prior to the commencement of the auction. A deposit of £500 may be required to facilitate online bidding (refundable upon request if no purchase has been made).

NB The Auctioneers shall not be held responsible for any loss of communication or connection between a Bidders internet system and that of Wilsons Auctions LiveBid platform.

Section 4 – Written Bid(s)

Please submit your maximum bid to enable the Auctioneer to bid on your behalf. You will secure the lot for just one bid increment higher than the last bid against you, as long as no-one outbids your maximum bid. **NB** Leaving written bids on more than one lot may result in all bids submitted being successful.

Lot	Description	Bid

Section 5 – Declaration

I have acquainted myself with the Terms & Conditions of Sale and those within the Legal Pack provided by the vendors' solicitor and agree to abide by them. If successful, I authorise a deposit payment of 10% of the sale price (min £3000) and buyer administration fee of up to 2.5% plus VAT (min £2500+VAT) to be debited from card details supplied. Payment by Bank Transfer can also be made on the day following the auction by 12 noon. I hereby authorise Wilsons Auctions to execute the Memorandum of Sale on my behalf.

NB If bidding 'In Person' the deposit & buyer administration fee shall be paid and Sale Contract signed at the fall of the hammer. Buyer administration fee in this auction fall outside of the Commission on Disposal of Land (NI) Order 1986; all buyer admin fees will remain with the auctioneer for the purposes of conducting the auction and will not be passed wholly or in part to the vendor. For the avoidance of doubt the buyer admin fee has no connection or deemed connection to any property in sale.

Signature	Date

FOR OFFICE USE ONLY – Photographic Identification (as required)

ID Supplied	
Reference Number	

Section 6 – Wilsons Auctions (WA) Privacy Notice

WA shall collect the minimum amount of personal data that is necessary to fulfil and exercise our contractual rights and obligations for items purchased using our services. Should your bid be unsuccessful, we may contact you as an underbidder should the initial sale fail to complete.

Where WA believes that you are or may be in breach of any applicable laws, for example Money Laundering Regulations, WA may disclose your personal information to relevant law enforcement agencies.

Personal data shall only be used for its intended purpose and will be shared with conveyance solicitors to facilitate completion of sale and our Content Management System provider (Kingfisher Systems), whose purpose shall be to host and maintain our client database. Personal data is restricted to WA employees with the appropriate access levels. We do not sell our data to third parties. Personal data shall be held for as long as is necessary for the relevant activity for a maximum of seven years after which all data shall be securely disposed of in accordance with our policy including applicable back up data. Subject Access Requests should be issued to dpo@wilsonsauctions.com. Please see our privacy policy for further details.

Proof of Identity Checklist for Individuals

Information for bidders and buyers on AML ID Requirements

We are regulated under Anti Money Laundering legislation and as part of this we are required to obtain and check ID in relation to property transactions.

This sheet sets out the acceptable documents for this purpose. You must provide one item from List A and one item from List B. You cannot use one form of identification for both name and address. For example, if you provide your driving licence as proof of your name you must provide another form of identification for you address, such as a utility bill.

Documents we will not accept include, but are not limited to

- Provisional driving licence
- Mobile phone bills
- Credit card statements

You are advised and confirm by providing this ID that we may check your ID against electronic databases designed for this purpose. No refund shall be given for failure to provide acceptable or valid ID. Failure to provide ID does not cancel any other obligations you have to perform your contract with us.



WILSONS
AUCTIONS

LIST A Proof of Name	LIST B Proof of Address
Current signed passport	Utility bill (gas, electric, satellite television, landline phone bill) issued within the last three months
Original birth certificate (UK birth certificate issued within 12 months of the date of birth in full form including those issued by UK authorities overseas such as Embassies High Commissions and HM Forces)	Local authority council tax bill for the current council tax year
EEA member state identity card (which can also be used as evidence of address if it carries this)	Current UK driving licence (but only if not used for the name evidence)
Current UK or EEA photocard driving licence	Bank, Building Society or Credit Union statement or passbook dated within the last three months
Full old-style driving licence	Original mortgage statement from a recognised lender issued for the last full year
Photographic registration cards for self-employed individuals in the construction industry -CIS4	Solicitors letter within the last three months confirming recent house purchase or land registry confirmation of address
Benefit book or original notification letter from Benefits Agency	Council or housing association rent card or tenancy agreement for the current year
Firearms or shotgun certificate	Benefit book or original notification letter from Benefits Agency (but not if used as proof of name)
Residence permit issued by the Home Office to EEA nationals on sight of own country passport	HMRC self-assessment letters or tax demand dated within the current financial year
National identity card bearing a photograph of the applicant	Electoral Register entry
	NHS Medical card or letter of confirmation from GP's practice of registration with the surgery