

Wilsons Auctions Property Registration Form – Please tick your preferred method of bidding

☐ In person (please complete sections 1, 2 & 5) ☐ Online (please complete sections 1, 2, 3 & 5) ☐ Written bid (please complete sections 1, 2, 4 & 5) ☐ Phone bid (please complete sections 1, 2, 4 & 5)

Section 1 – Registered Bidder & Solicitor Details		SALE Number	BUYER Number
Please complete clearly, including your full address, postcode, contact phone number and email address.			
	REGISTERED BIDDER	SOLICITOR DETAILS	
Full Name			
And/or Company Name			
Address			
Postcode			
Telephone No.			
Email Address			

Section 2 – Payment Method & Authorisation			
CARD AUTHORISATION Tick as relevant your preferred method of payment (please complete to facilitate deposit or full payment)			
<input type="checkbox"/> Debit Card	<input type="checkbox"/> Credit Card	Expiry Date	CVV No.

I, the cardholder, authorise Wilsons Auctions to debit (£ / €) _____ from my Debit / Credit Card ending ____ ____ (Last 4 digits)

Section 3 – Online Bidding
Online bidding can be arranged upon receipt of a completed Registration Form and Photo ID. Thereafter all you require is a PC, phone or tablet with a broadband connection to the internet. Username, Password and LiveBid link will be emailed to you accordingly. Please ensure registration is completed 24hrs prior to the commencement of the auction.
NB The Auctioneers shall not be held responsible for any loss of communication or connection between a Bidders internet system and that of Wilsons Auctions LiveBid platform.

Section 4 – Written Bid(s)		
Please submit your maximum bid to enable the Auctioneer to bid on your behalf. You will secure the lot for just one bid increment higher than the last bid against you, as long as no-one outbids your maximum bid. NB Leaving written bids on more than one lot may result in all bids submitted being successful.		
Lot	Description	Bid

Section 5 – Declaration
I have acquainted myself with the Terms & Conditions of Sale and those within the Legal Pack provided by the vendors' solicitor and agree to abide by them. If successful, I authorise a deposit payment of 10% of the sale price (min £3000) and buyer administration fee of up to 2.5% plus VAT (min £2,500) to be debited from card details supplied. Payment by Bank Transfer can also be made on the day following the auction by 12 noon. I hereby authorise Wilsons Auctions to execute the Memorandum of Sale on my behalf.
NB If bidding 'In Person' the deposit & buyer administration fee shall be paid and Sale Contract signed at the fall of the hammer. All buyer admin fees will remain with the auctioneer for the purposes of conducting the auction and will not be passed wholly or in part to the vendor. For the avoidance of doubt the buyer admin fee has no connection or deemed connection to any property in sale.

Signature	Date
FOR OFFICE USE ONLY – Photographic Identification (as required)	
ID Supplied	
Reference Number	

Section 6 – Wilsons Auctions (WA) Privacy Notice
WA shall collect the minimum amount of personal data that is necessary to fulfil and exercise our contractual rights and obligations for items purchased using our services. Should your bid be unsuccessful, we may contact you as an underbidder should the initial sale fail to complete.
Where WA believes that you are or may be in breach of any applicable laws, for example Money Laundering Regulations, WA may disclose your personal information to relevant law enforcement agencies.
Personal data shall only be used for its intended purpose and will be shared with conveyance solicitors to facilitate completion of sale and our Content Management System provider (Kingfisher Systems), whose purpose shall be to host and maintain our client database. Personal data is restricted to WA employees with the appropriate access levels. We do not sell our data to third parties. Personal data shall be held for as long as is necessary for the relevant activity for a maximum of seven years after which all data shall be securely disposed of in accordance with our policy including applicable back up data. Subject Access Requests should be issued to dpo@wilsonsauctions.com . Please see our privacy policy for further details.

Land & Property AML Requirements

Information for bidders and buyers on AML ID Requirements

Under the **Money Laundering, Terrorist Financing and Transfer of Funds (Information on the Payer) Regulations 2017**, we are obliged to carry out more extensive verification checks.

We will need to see evidence of identity for (i) the successful buyer; (ii) and, if different from the buyer, the successful bidder; (iii) and, if different from either of those, the provider of funds for the deposit and/or the Buyer's Fee if appropriate. If you bid as agent or representative for the Buyer, you will also need to provide us with written evidence of your authority to act in such capacity.

The table below sets out a guide to the identification documents usually required and the timescale for production. If the capacity in which you propose to purchase is not shown, please discuss with a senior member of our auction team as soon as possible before the auction.



Who		What	When
		Note: "ID" means (1) photo ID eg passport, driving licence card; (2) proof of residential address eg council tax bill, bank statement. All ID must be original documents and must be current	
Bidder (the individual bidding at the auction)		(1) ID relating to the bidder (2) If you are bidding as agent for the buyer, written proof of your authority to act as agent	At the auction
Buyer (the individual or entity that will own the property)	Individual(s) (unless the individual(s) is/are also the bidder)	ID relating to the buyer(s)	At the auction or as defined in the Auction Conduct Conditions
	Limited company or Limited Liability Partnership (LLP)		
	Unincorporated business or partnership		
	Trust, foreign registered companies or similar		
		If the bidder is a director or shareholder we need no further information If the bidder is neither a shareholder or director he will require written proof of the bidders authority to act as agent	
		(1) Full name(s) of proprietor/all partners (2) ID relating to sole proprietor/each partner (unless the sole proprietor/a partner is also the bidder)	
		(1) Certificate of incorporation (2) Evidence of the registered office (3) Full names of all beneficial owners (4) ID for each beneficial owner (5) ID relating to the settler of the trust (6) ID for each trustee	
Provider of funds for deposit and/or Buyer's Fee (unless the funds provider is also the buyer or the bidder)		ID relating to the funds provider if an individual. Company cheques will require further proof as to the authority of the payer to fund the buyer	At the auction or as defined in the Auction Conduct Conditions